# Pedagogical evaluation statement

The pedagogical evaluation statement is prepared by the assistant professor supervisor (hereafter APS) on the basis of the assistant professor’s engagement in teaching development activities including completion of the university pedagogical programme.

It is recommended that the pedagogical evaluation statement includes the assistant professor’s own considerations concerning the development of teaching-related competencies during the university pedagogical programme and beyond, preferably based on a discussion between APS and the assistant professor regarding the latter’s experiences with teaching and supervision activities and main learnings in relation to the university pedagogical programme.

The pedagogical evaluation statement might include an account of:

* Current employment, including institutional affiliation and name of the supervisor.
* Types of teaching and supervision formats accomplished in relation to the current position including activities completed during the university pedagogical programme, including the development project (aims and outcomes).
* Any collaboration with students or colleagues on the development and implementation of teaching and thesis supervision, including creating a constructive and learning-oriented teaching and study environment

The evaluation of teaching competence may include any of the following elements (select and adapt according to the concrete activities performed by the assistant professor):

* Course teaching, e.g., teaching activities and formats
* Supervision: exam assignments, BA-project, MA-thesis
* Other teaching formats, e.g., online, laboratory or clinical teaching
* Exams: written and oral including preparation of exam assignments and guidelines
* Teaching-related tasks such as curriculum development, course development, coordination, evaluation, etc.
* Planning and implementation of teaching, including:
  + Pedagogic and didactical considerations
  + Alignment of teaching and learning activities to intended learning outcomes and assessment
  + Choice of content and delivery means, including digital formats
* Preparation of the teaching materials, including:
  + Writing of own material (notes)
  + Compilation of compendia
  + Preparation of activities (both in-class and out-of-class)
* Completion of teaching activities, including:
  + Types of activities
  + Interaction with students
  + Presentation and communication
  + Use of various digital technologies
* Awareness of the social learning environment
  + Student engagement
  + Student-student interaction
* Evaluation of students' learning
  + Evaluation methods: formal and informal
  + Evaluation type: final, midterm, ongoing evaluation of the students’ learning
  + Reflection, development, and actions based on evaluation results.
  + Self-evaluation and future learning goals
  + Future adaptations, changes, experiments

To conclude, the pedagogical evaluation statement may include a brief mention of the assistant professor’s special talent, strengths, or particular interests and preferences regarding teaching and learning, and possible applications.

The TCD evaluation statement (dated and signed) is to be forwarded to the head of the department for further processing and later inclusion in the final pedagogical evaluation to be delivered latest 3 months before the conclusion of the assistant professor’s employment (according to the requirements of BEK 2019).